

Zoe Collins

Graphic designer

Contact

1102 Romero Dr
Pearland, TX 77581
832-801-5737
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Skills

Adobe Suite (Illustrator, -
InDesign, Photoshop, etc.)

HTML and CSS coding -

Time management -

Organized -

Dependable -

Objective

To gain further experience and skills in graphic design, work with real clients, and to express myself creatively.

Education

University of Houston (class of 2025) | 2022 – present

- Major: Graphic Design, BFA
- GPA: 4.0
- Degree information:

As a graphic design major, we must undergo an intensive, competitive, and prestigious selection process to go from “pre-major” to an official graphic design major. I was accepted into this program, called the “Block,” in April of 2023, and I am currently a Junior. The program is designed to expose us to all varieties of graphic design – from printmaking and motion to web design and branding. As one of the top graphic design schools in the state and even in the country, I feel incredibly lucky and proud to be a part of something so special.

Texas State University (class of 2025) | 2021 – 2022

- Major: Communication Design
- GPA: 4.0
- Awards: Dean’s List Academic Achievement Award (Fall 2021 and Spring 2022)

Clear Brook High School (class of 2021) | 2017 – 2021

- GPA: 5.4
- Class Rank: 33 out of 555
- Leadership Positions: Vice President of the Class of 2021 (2017 – 2020), Treasurer of Student Council (2018 – 2019), Vice President of Student Council (2019 – 2020), Public Relations Officer of Student Council (2020 – present)
- Clubs: Student Council (2017 – present), NHS (2019 – present), Latin Club (2017 – 2019)
- Awards: Superintendent Scholar (2017 – 2018), Superintendent Scholar (2018 – 2019), Superintendent Scholar (2019-2020), nominated for American Legion Bluebonnet Girl’s state conference (2020)

Chipotle

Anna Noel Carranza
832-614-2917

acarranza@chipotle.com

Located in Pearland, TX

Nestle Toll House

Jim M.

281-739-9089

Located in Baybrook Mall,
Friendswood, TX

Work Experience

Chipotle Certified Trainer | March 2021 – February 2023

At Chipotle, I work a variety of positions in the front-of-house (FOH), along with occasionally working in the back-of-house (BOH). At the cash and expo stations (FOH), I balance many responsibilities, including inputting orders, receive payment and distribute change, bag take-out and online orders, and continuously stock up any supplies needed.

The biggest responsibility that I have is training all new hires in FOH positions to ensure they have a good understanding of the values at Chipotle and can provide great service for our store.

Moreover, I maintain all areas of the cleanliness of the lobby, and can both open and close the store under the cashier position. At the line station (FOH), I work with assembling the food, greeting and conversing with customers, restocking food and supplies, cleaning and sanitizing often, maintaining communications between my coworkers, and producing a strong throughput value to ensure quick but consistently positive customer service.

Nestle Toll House Decorator/Team Member | Summer 2020

At Nestle Toll House, I once again worked in all the areas as previously mentioned. Furthermore, with my new position, I also prepared cookie cakes for baking, baked cookies and cakes as needed, took orders over the phone and face-to-face, and decorated the cookie cakes to the liking of the customer. I also occasionally assisted in training new team members and welcoming them to our store.

Nestle Toll House Team Member | Summer 2019

At Nestle Toll House, I worked at the cash register - interacting with customers, taking their orders, and then fulfilling those orders. I operated several types of equipment - making assorted coffees in the coffee machine, mixing smoothies in the blender, baking cookies in the oven, and more. I also took orders over the phone, maintained inventory of supplies, and restocked as needed. I often closed the store and occasionally helped open the store. I also helped wash dishes, mop, and sanitize the store as needed.